

# The Argonne Materials Order System (AMOS)

## *Authorization to Charge Task Codes*

For payroll # \_\_\_\_\_ Name \_\_\_\_\_

Cost Center # \_\_\_\_\_ Signature \_\_\_\_\_  
of the Cost Center Manager Date

\_\_\_\_\_ Replace Existing Authorizations with the Rules Below

\_\_\_\_\_ Add to Existing Authorizations

\_\_\_\_\_ Delete ALL Existing Authorizations

### *SCOPE OF Charging by this Requisitioner to Active Tasks Codes within the Cost Center*

\_\_\_\_\_ Open Charging to ALL active task codes (5-character values) for the Cost Center

\_\_\_\_\_ Restrict Charging to specified task codes as shown below

**Either authorize "A" (ADD) or prohibit "D" (DELETE) charging to specific tasks codes in the cost center by entering one five-character task code value per line.**

5-Character Task Code Value	A or D ?